
TOWN  HALL
ARTS CENTER

Sound Board Operator

Position: Sound Board Operator

Reports to: Production Director and Technical Director

Contract and paid position

Recruitment ongoing

The Sound Board Operator provides sound board operation and basic technical support for a production. The Sound Board Operator reports to the Sound Designer/ Director/Stage Manager of the production.

RESPONSIBILITIES include but are not limited to:

- Prepare mics for rehearsals and performances
- Do basic maintenance and repairs on microphones.
- Assist actor with mic placement and belt pack placement.
- Sound board operation of sound board for all tech and performances for an assigned production
- Attend and participate in all final run-throughs, system tunings, level settings, technical rehearsals, previews, and performances on which the individual is serving as the board operator
- Maintain neat & accurate records of design execution for the given production
- Maintain the organization and cleanliness of sound booth and sound storage closet
- Maintain the headsets, beltpacks, and cabling for the productions & test paging/monitoring systems and assistive listening system before each performance

REQUIREMENTS:

- Must have full working knowledge of the Midas M32 mixing console
- Excellent board operator skills
- Basic knowledge of professional sound systems design
- Basic troubleshooting skills for medium- and large-scale professional sound systems
- Basic headset maintenance skills

Interested? Please send your resume and theater background to:
Cheryl McNab, Executive Director, cmcnab@townhallartscenter.org